

## FAQs - INTERNET RECHARTERING 2.0

1. When does the new Internet Recharter 2.0 system go into effect? **For ALL units, the recharter process will begin on October 15.**
2. Where do I log in to access the new Internet Recharter tool?  
**[Advancements.scouting.org](https://advancements.scouting.org)**
3. Do I need a new login ID to enter the system? **Use the same login and password as you do for Scoutbook and/or my.scouting.org.**
4. Will units use Access Codes? **No, units already have access to Internet Advancement**
5. Who is authorized to work on and update the unit charter? **Rechartering is only accessible for those with the Key 3 role type (or designate)**
6. Who is authorized to identify a designate to help with the charter process? **The Charter Organizational Representative (COR) can access the Organization Manager through Menu in my.scouting, then click on Position Manager in the left-side column, then on Functional Roles in the upper right Heading and finally creating an ADD in Key 3 Delegate.**
7. Will the COR use the same access code to approve the renewal? **No, the COR will get an e-signature request from Adobe Sign to approve the charter renewal**
8. Will the COR do the approval in Internet Rechartering or some other way? **The COR will approve the charter with an e-signature sent to them via Adobe Sign**
9. Will online applications approved after the unit logs into Internet Rechartering automatically be updated on the renewal roster or does the Renewal Processor need to update the roster manually? **Any "new" members who have joined the unit will automatically be added to the recharter roster and appear in the charter**
10. Will Internet Rechartering check for completion of a valid CBC? **No. A check will be performed for a current CBC authorization, and a warning will be shown if the unit has any adults who do not have a CBC authorization on file (Such as a new adult being added to the charter at recharter form).**
11. How can a new CBC form be added to the charter summary? **The new Internet Rechartering tool will allow for the upload of a CBC authorization if one is not completed for any adult.**

12. Will the lack of a valid CBC be identified as a Warning or an Error? **It is a Warning; you can still process the charter and have the CBC connected by the council after you have completed**
13. Will the renewal processor be able to see who does not have a valid CBC? **Yes, a marker is shown for all current CBC authorizations and a warning is indicated for those missing a CBC authorization**
14. What actions are needed by the member of a unit or registrar to indicate a valid CBC? **The unit can collect a current CBC authorization form (also part of the Application form), upload it in Internet Recharter, and it will automatically be sent to the council when the charter renewal is submitted online. The Council Registrar will process the CBC form. No further action is required by the unit.**
15. Will Exploring posts and Clubs use Internet Advancement 2.0 to renew? **Yes, Posts/clubs will use the Internet Advancement.**
16. Will the system distinguish Exploring posts and clubs? **Yes, the unit type is identified by the system when the Key3 logs in.**
17. Since Posts and Clubs do not have a unit leader, how do those units access the recharter tool? **Those units have Advisors and Chairs which are considered Key roles and will have access to the recharter tool**
18. Explorer Posts do not have a COR. Who approves the charter? **The Executive Officer.**
19. Will the system check for required positions unique to Exploring? **Yes, the system follows all the same registration rules**
20. Will Exploring posts and clubs be checked for valid CBCs and for Form 28-573 waiver for Exploring leaders who are government employees (typically law enforcement)? **A check for a current CBC authorization will be performed. If none exists, the unit can collect Form 28-573 and upload in Internet Recharter and sent to the council when you submit the charter renewal online. The Registrar will process the form.**
21. Will training be available? **Yes, in early September**
22. Will training materials be available for Exploring units at the same time as traditional units? **Yes**
23. For units not posted by their expiration date when will leaders lose access to Internet Rechartering? **60 days post charter expiration.**

24. For units not posted by their expiration date, when will leaders lose access to my.Scouting tools? **All access is back to traditional 60 day lapsed time, for December 31<sup>st</sup> charters**
25. When will the recharter process begin for charters expiring on December 31? **On October 15, for this year 15 days later than in years past**
26. Why the later start date? **Most units don't need the extra time at the beginning of the process. Also, the software developers needed the additional time to complete their work.**
27. Does the unit submit a hard copy of the final application? **No**
28. What happens if a COR does not have an email address? **The COR or IH will need an email address to sign off on the charter**
29. Does the new system require a review of the charter prior to submitting to National? **The unit submittal will be sent directly to the corresponding council. Each council will review and then post with national.**
30. What is the process for new members being added at rechartering that were not done online? **Paper copy is to be scanned and uploaded - part of the options in the process**
31. If I don't have a scanner, what is an alternative? **A unit can scan or just take a photo with the phone or computer camera.**
32. How are members with registrations in multiple positions managed? Multiples are noted on the front page, as such. **Multiples are marked by the unit and the council will verify they are registered some other place**
33. Who does the unit contact if they need help with a warning or an error? **Council Registrar**
34. How are flags reports between the council and the unit? **All the warnings and errors are a pop-up notice. If it's an error, it would also be a blocker, so a notice would keep them from processing. If it's only a warning, only a pop up appears, letting them know something will need to be further addressed.**
35. What happens when a unit does not meet the minimum required number of youth? **It raises a flag that the council needs to address with the unit.**
36. If I do everything online, is there anything to turn into the Scout Office? **Payment is due at the council Service Center.**

37. If I pay our registration with a credit card, will there be a service fee? **There is no service fee if registration is paid at the council service center.**
38. How is the Charter Partner Agreement handled? **It should be turned in as a paper copy to the Council Service Center.**
39. Special Needs and Exploring/Venturing can still register as a participant if they are older than 18 years old. How do they do that? **There will be a drop-down menu appear for each youth participation position under Update Member information.**

## Pictorial Examples of the New Internet Recharter Pages

### Start/Working Pages

**Internet Advancement** Start Recharter Welcome, Derek Brasher

1 Complete Recharter Information

2 Payment and Confirmation

**MY UNIT**  
TROOP 118 FRIENDS OF THE WILLIAMSON TROOP BOYS  
Unit Type: Troop  
Unit Number: 118  
Unit Expire Date: 09/29/2021  
Chartered Organization: Friends of the Williamson Troop  
District: Sabine  
Council: Three Rivers Council  
Unit Term: 12  
Unit New Expire Date: 09/29/2022

**CHARTERED ORGANIZATION INFORMATION**  
FRIENDS OF THE WILLIAMSON TROOP  
Chartered Organization Name: Friends of the Williamson Troop  
Chartered Organization Address: 5890 Packard  
Chartered Organization City: Vidor  
Chartered Organization State: TX  
Chartered Organization Zip: 77662-2457

TROOP ROSTER REMOVED MEMBERS (0) PENDING MEMBERS (0) Payment Logs \$ Refresh Roster Print Roster

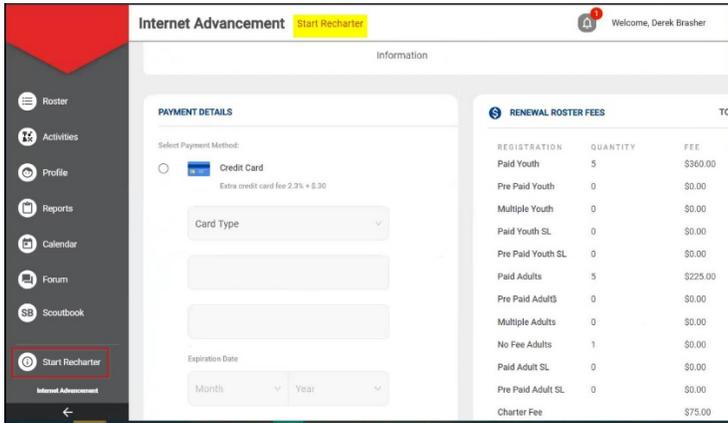
**Internet Advancement** Start Recharter Welcome, Derek Brasher

TROOP ROSTER REMOVED MEMBERS (0) PENDING MEMBERS (0) Payment Logs \$ Refresh Roster Print Roster

Manage Members Send Waiver Show: All Roster Search by Name of

	Name	Gender	DOB	Address	Member Type	Position	Member ID	YPT	CBC	Scout Life	Troop
<input checked="" type="checkbox"/>	Brandon Hardy	M	12/16/1977	1325 W Walnut Hill Ln., Vidor	Adult	Committee Member	13	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 45.00
<input checked="" type="checkbox"/>	Bronson Hallen	M	07/08/1973	1325 W Walnut Hill Ln., Vidor	Adult	Committee Member	11	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 45.00
<input type="checkbox"/>	Derek Brasher	M	08/13/1971	5315 Carnaby St, Irving	Adult	Executive Officer	11	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 0.00
<input type="checkbox"/>	Derek Brasher	M	08/13/1971	5315 Carnaby St, Irving	Adult	Chartered Organization on Rep.	11	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 45.00
<input type="checkbox"/>	Jonathan Hardy	M	09/07/1999	1325 W Walnut Hill Ln., Vidor	Adult	Scoutmaster	10	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 45.00
<input type="checkbox"/>	Joseph Hardy	M	07/29/1978	1325 W Walnut Hill Ln., Vidor	Adult	Committee Chairman	91	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 45.00

## Check-out /Payment Page



## Example of Commissioner Dashboard Data

### Charter Renewal Status

90857 Total Units

90857 Units Available for Renewal

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90857 Renewals Not Started

90857 In Process Renewals

90857 Units Submitted Internet Recharter

90857 Manual Charter Received

90857 Units Completed /COR Approved

90857 Pre-posted Units

90857 Units Posted

If you have a question that was not listed and you need help to complete your charter, please contact the council registrar by calling the office or e-mailing Ann Flory at [ann.flory@scouting.org](mailto:ann.flory@scouting.org).