



TO: Unit Popcorn Chair

FROM: Dave Sykes, Assistant Scout Executive
dsykes@lasallecouncilbsa.org

The \$ amount on **the enclosed invoice is the balance remaining** of your unit's popcorn cost (70% of your gross sale, less whatever is already paid – 66% for Troops or Crews selecting the cash option for prizes) and is due at the Council Service Center at your earliest convenience or by December Roundtables (**Dec. 8th - AL & PO or Dec. 13th - DM & PT**) in order to receive full commission and be settled "on time". *Please note that due to the Trail's End web system, Take Order product already picked up will be reflected as Show & Sell product on the invoice.* Please contact Gloria immediately at gwilkeson@lasallecouncilbsa.org (or 574-289-0337x302, 800-822-3867x302); if there is a question about this invoice.

Please pay in the form of ONE UNIT CHECK with "Popcorn" written on the memo and enclose a copy of this invoice (no credit cards or personal checks, please).

You should receive your prizes from Trail's End (please e-mail rewards@trails-end.com if there are questions about your order once you have placed it) in the next few weeks. We have submitted all prize orders we've received to date. ***Remember, we cannot accept any additional Scout Rewards orders after 11/30!***

Due to the way Military Donations are entered, they all appear as Take Order and will appear on this packing slip. **If you have Military Donations that don't appear, please let us know!** If your packing slip contains only Military Donations, you obviously don't need to come to the distribution site. If you haven't yet submitted it, we need a copy of your Unit Master Record for our files.

If you have a packing slip enclosed, this packing slip shows the order you placed to be picked up (total order, less what is already picked up) at your district's popcorn location (shown on the back of this page) **on Friday, November 18.** ***If there are any errors in this order, please contact Gloria immediately at gwilkeson@lasallecouncilbsa.org.*** We will have the exact amount ordered by each unit at the distribution location, so changes in you order will not be possible without advance notice. Your order should be picked up at the location indicated on the form on Friday, November 18, 2011 at the time listed on the back of this page.

The distribution point will have a copy of your packing slip, but for your records and peace of mind, have your copy with you. You will be asked to sign a copy of the packing slip at the distribution center; your signature will be acceptance of the full order listed on this form as being received by you and your Pack, Troop, Post or Crew is invoiced for this amount.

DOUBLE CHECK THE COUNT AS IT IS BEING LOADED!!! No changes in Unit Packing Slips can be made after you leave the distribution point!

PIONEER TRAILS

TAKE ORDER - LOCATION FOR PICKUP

FACILITY S & S Companies / Midwest Distribution Headquarters –
28812 Phillips St., Elkhart, IN 46514

DATES Take Order 11/18

TIME 4-7 pm

CONTACT DURING DELIVERY

Meredith Isenberg 574-210-6243

